

**Proforma for Affiliation to Haryana State Board of Technical Education
Bays 7-12, Sector-4, Panchkula-134112**

- To be filled by Existing Polytechnic Institutions offering diploma pharmacy course seeking extension of affiliation for 2018-19.**
- Please provide the actual information, if any information found false/incorrect may lead to disaffiliation of the Institute from HSBTE**

INSTITUTE CODE: 024

PART A – GENERAL INFORMATION

Society / Trust / Company (U/S 25)	
Name & Address of the Society / Trust / Company (U/S 25 of Companies Act, 1956):	THE SONEPAT HINDU EDUCATIONAL & CHARITABLE SOCIETY, SONEPAT
Complete Postal address:	HINDU VIDYAPEETH, KATH MANDI ROHTAK ROAD, SONEPAT, HARYANA-131001
Society / Trust / Company Registration Number	00758
Date of Registration	19/09/2014
Place of Registration	Office of The Registrar of Firms & Societies, Haryana
Name of the Chairman / President of the Society / Trust / Company	SH. Pawan Kumar Gupta
STD code & Telephone No. (LL) Mobile No.	0130-2212960
Fax No.	0130-2212960
E-mail	hindueducationsociety@gmail.com
Institute	
Name of the Institution run by the Trust / Society / Company:	HINDU COLLEGE OF PHARMACY
Complete Postal address:	NEAR PANCHAYAT BHAVAN GOHANA ROAD, SONEPAT, HARYANA -131001
STD code & Telephone No. (LL) Mobile No.	0130-2221072 9868164558
Fax No.	0130-2221568
E-mail	hcpsnp@hry.nic.in
Type of the Institute (Write the appropriate one)	Central Government / State Government / University / Deemed University / Autonomous / Aided / Private ✓ (Enclose copy of Registration documents of Society/Trust) / Any other (Specify) (Annexure -I)

Signature of the Principal/ Head of the Institution

Year of starting of the Institute	1978
Name of the Principal of the Institute	DR. SAROJ JAIN
Qualifications	M.Pharm, Ph.D
Date of Joining of the Institute	09/04/2018
Contact Nos. (LL alongwith STD Code / Mobile No.)	0130-2221568 9868164558
E-mail	sarojhcp@yahoo.com

PART B – DETAILS OF THE LAND
(Attach copy of all the land documents / NOC's)

Classification of the Permanent Site (Please tick the applicable one & attach documents issued by the competent authority)	Mega / Metro	Urban	Non-Urban
	Town and Country Planning Dept. <input checked="" type="checkbox"/>		
	Development Authority		
	State Revenue Authority		
Land (Area in acres)	4.8		
Ownership of Land (Please tick the applicable one)	Government	Trust	Society <input checked="" type="checkbox"/>
	Govt. Leased	Owned	Company (U/S 25)
Resolution of Society for use of ear marked Land for establishment of Polytechnic	Established in 1978		
No encumbrances certificate (contiguous-in single patch)	Contiguous		
Change of Land Use Certificate (CLU) (Please tick the competent issuing authority & attach documents)	Town and Country Planning Dept. Development Authority Municipal Authority <input checked="" type="checkbox"/> Revenue Authority		
Khasra Plan / Master Plan (Please tick the competent issuing authority & attach documents)	Town and Country Planning Dept. <input checked="" type="checkbox"/> (Annexure -II) Development Authority Revenue Authority		
Site Plan (Please tick the competent issuing authority & attach documents)	Town and Country Planning Dept. Development Authority Revenue Authority Municipal Authority <input checked="" type="checkbox"/> (Annexure -III)		
Building Plan	Total built-up area		

Signature of the Principal/ Head of the Institution

(Please tick the competent issuing authority & attach documents)	Development Authority Revenue Authority Municipal Authority <input checked="" type="checkbox"/> (Annexure -IV)
Occupancy certificate (Please tick the competent issuing authority & attach documents)	Rural area: Tehsildar <input checked="" type="checkbox"/> (Annexure -V) Urban area: Municipal Corporation / Municipal Committee / HUDA
Structural stability certificate issued by Registered Structural Engineer (applicable in case where occupancy certificate is more than 30 years old)	Yes / No YES (Annexure -VI)
Access to the site (National Highway/ State Highway/ Village Road/ Kacha Road and Permission from competent authority to use	State Highway
NOC from Local Fire Service Authorities (to ensure fire and life safety measures)	Yes / No YES
Whether Earth leakage circuit breaker (ELCB) provided?	Yes / No YES
Whether Ramp provided for <i>Divyang</i> for easy access to and evacuation from the building?	Yes / No YES
Whether any High tension electric line pass across the premises?	Yes / No NO

PART C– APPROVAL STATUS OF THE INSTITUTE

(for the previous session; attach copy of all the approval/affiliation letters)

Approving authority	Letter Number	Date	Annexures
Copy of AICTE approval letter	North-West/1-3514112760/2018/EOA	04-04-2018	(Annexure-VII)
Copy of PCI approval letter	17-81/2014-PCI	08-09-2017	(Annexure-VIII)
Copy of last affiliation letter of HSBTE	218	22/05/2017	(Annexure-IX)
Copy of NOC of State Government	116-TEii/79/3593/Exam	26/07/1979	(Annexure-X)

PART D – ORGANIZATION, GOVERNANCE AND ADMINISTRATION

1. Constitution of BOG with detailed qualification, experience of all the members

- NOTE: 1. Provide the details of all the members as per **Annexure –A**
2. At least two meetings shall be held in a year

Is BOG constituted as per AICTE/ PCI / HSBTE Norms. Yes/No **YES**

Signature of the Principal/ Head of the Institution

Annexure-A: Four MEMBER /INDIVIDUAL DETAILS							
Details of the Individuals/ members/office bearers of organization							
Name of the Members of the Trust / Society / Company	Designation in the Company	Qualification	Experience in running higher educational, technical or other professional institutions (in years)				
Mr. Pawan Kumar Gupta	President	B.Sc., LLB	9				
Mr. Raj Kumar Mittal	Vice President	Graduate	5				
Mr. Ashok Kumar	General Secretary	Graduate	9				
Mr. Jai Kanwar jain	Treasurer	10+2	9				
NAME AND ADDRESS OF THE MEMBERS OF THE GOVERNING BODY AS PER THE COMPOSITION PRESCRIBED BY AICTE							
S. No	Name	Position	Qualification	Present Professional position / Occupation	Telephone Numbers	E-mail	Address
01.	Mr. Brij Lal Garg	Member Managing Committee	B.Com.,LLB	Business	08053676319	hindueducationsociety@gmail.com	H.No. 1233,Sector-15,Sonepat
02.	Mr. Dharam Pal Chhabra	Member Managing Committee	Graduate	Business	09416015755	hindueducationsociety@gmail.com	H. No. 215, Sector-14, Sonepat
03.	Mr. Girish Sharma	Member Managing Committee	Graduate	Business	9136066066	hindueducationsociety@gmail.com	D-109,A,Gali No. 1,Burari Road,Sarup Nagar,Delhi-42
04.	Mr. Kushi Ram Gupta	Member Managing Committee	JBT	Business	09215515209	hindueducationsociety@gmail.com	M/S Gupta steel ,Kath Mandi,Sonepat
05.	Mr. Pawan Kumar Goyal	Member Managing Committee	Graduate	Business	9315333222	hindueducationsociety@gmail.com	M/S Kallu Mal Pawan Kumar,Anaj Mandi Sonipat
06.	Mr. Pawan Kumar Mittal	Member Managing Committee	Graduate	Business	9896421482	hindueducationsociety@gmail.com	M/S Pawan Timmar Store ,Kath Mandi,Sonipat
07.	Mr. Rajender Kumar	Member Managing Committee	Graduate	Business	0130-2244857	hindueducationsociety@gmail.com	M/S Paras Ram Basesar lal Rohtak Road Sonepat
08.	Mr. Rajender Kumar Goel	Member Managing Committee	Graduate	Business	9896042561	hindueducationsociety@gmail.com	H. No.50,Sector-14 Sonepat

Signature of the Principal/ Head of the Institution

09.	Mr. Ram Kumar Mittal	Member Managing Committee	Graduate	Business	9211421433	hindueducationsociety@gmail.com	H. No. 1/460 Mission Road Sonapat
10.	Mr. Ravi Parkash	Member Managing Committee	LLB	Business	9811395880	hindueducationsociety@gmail.com	H. No.484,Sector-14 Sonapat
11.	Mr. Satish Mohan Bansal	Member Managing Committee	B.A. ,LLB	Business	09354630038	hindueducationsociety@gmail.com	H. No.77-L,Model Town,Sonapat
12.	Mr. Sham Lal Jain	Member Managing Committee	Graduate	Business	9891627006	hindueducationsociety@gmail.com	H. No. J-97,RBI Enclave Pasham Vihar, New Delhi
13.	Mr. Shri Krishan Gupta	Member Managing Committee	Graduate	Business	9255381855	hindueducationsociety@gmail.com	H. No.50 Ward No. 22 Kath Mandi, Near Hindu Vidya Peeth, Sonapat
14.	Mr. Shri Pal Aggarwal	Member Managing Committee	Graduate	Business	9312034063	hindueducationsociety@gmail.com	H. No. BA-4 West Shalimar Bagh Delhi-88
15.	Mr. Sunil Khandelwal	Member Managing Committee	Graduate	Business	9416012690	hindueducationsociety@gmail.com	H. No.1064,Sector-14 Sonapat
16.	Mr. Surrender Kumar	Member Managing Committee	Graduate	Business	9215631300	hindueducationsociety@gmail.com	E-39, Industrial Area Sonapat
17.	Mr. Suresh Kumar	Member Managing Committee	Graduate	Business	9812036421	hindueducationsociety@gmail.com	Shop No. 15 Anaj Mandi,Sonipat

Whether Anti-ragging committee (As per All India Council for Technical Education notified regulation for prevention and prohibition of ragging in AICTE approved technical Institutions vide No. 37-3/Legal/AICTE/2009 dated 01.07.2009) constituted, displayed in the campus of the institute and hoisted on the website of institute?

(Yes / No) **YES**

NAME AND ADDRESS OF THE MEMBERS OF THE ANTI-RAGGING COMMITTEE							
S.No	Name	Position	Qualification	Present Professional position / Occupation	Telephone Numbers	E-mail	Address
01.	Dr. Saroj Jain	Chairperson	M. Pharm. Ph.D.	Principal	9868164558	sarojhcp@yahoo.com	E-50, iind floor, Sector-1,

Signature of the Principal/ Head of the Institution

							Rohini, Delhi-110085
02.	Mrs. Manju Kamra	Member	M. Pharm.	Associate Professor	9868245879	kamramanju@yahoo.com	SU-147, Pitam Pura, Delhi
03.	Dr. Dinesh Kaushik	Member	M. Pharm. Ph. D.	Associate Professor	9812307000	dineshkaushik07@yahoo.com	20/375, Kath Mandi, Gandhi Nagar, Sonapat, Haryana

Whether Grievance Redressal Committee in the Institute. (As per All India Council for Technical Education (Establishment of Mechanism for Grievance Redressal) Regulations, 2012, F. No. 37-3/Lega112012, dated 25.05.2012) constituted, displayed in the campus of the institute and hoisted on the website of institute?

(Yes / No) **YES**

NAME AND ADDRESS OF THE MEMBERS OF THE GRIEVANCE REDRESSAL COMMITTEE							
S.No	Name	Position	Qualification	Present Professional position / Occupation	Telephone Numbers	E-mail	Address
01.	Dr. Saroj Jain	Chairperson	M. Pharm. Ph. D.	Principal	9868164558	sarojhcp@yahoo.com	E-50, IInd floor, Sector - 1, Rohini, Delhi
02.	Dr. Dinesh Kaushik	Member	M. Pharm. Ph. D.	Associate Professor	9812307000	dineshkaushik07@yahoo.com	20/375, Kath Mandi, Gandhi Nagar, Sonapat, Haryana

Signature of the Principal/ Head of the Institution

03.	Dr. Bharat Bhushan	Member	M. Pharm. Ph.D	Assistant Professor	9416179732	bbhushanpharma@gmail.com	623/21, Narender Nagar, Sonapat, Haryana
-----	--------------------	--------	-------------------	---------------------	------------	--	--

Whether Internal Complaint Committee (ICC) (As per section 4 of Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013) constituted, displayed in the campus of the institute and hoisted on the website of institute?

(Yes / No) **YES**

NAME AND ADDRESS OF THE MEMBERS OF THE INTERNAL COMPLAINT COMMITTEE							
S.No	Name	Position	Qualification	Present Professional position / Occupation	Telephone Numbers	E-mail	Address
01.	Mr. Sunil Kumar Batra	Chairperson	M. Pharm.	Associate Professor	9868300648	sunilkbatra@yahoo.co.in	A-27, Batra Bhawan, New Gupta Colony, Delhi
02.	Mrs. Jyoti	Member	M. Pharm.	Assistant Professor	9896459487	jyoti.sumit19@gmail.com	C-4, Pancham nagar, Sonipat
03.	Mr. Parveen Kumar Goyal	Member	M. Pharm.	Assistant Professor	9416243212	Parveen.k.goyal@gmail.com	VPO- Pundari, Tehsil- Ghauranda, Panipat, Haryana
04.	Mrs. Seema Rohilla	Member	M. Pharm.	Assistant Professor	9671007907	Seemarohilla9@gmail.com	285/11, Adarsh Nagar, Sonapat

Signature of the Principal/ Head of the Institution

Whether Committee for SC/ST (As per the Scheduled Castes and the Scheduled Tribes (prevention of Atrocities) act, 1989, No. 33 of 1989, dated 11.09.1989) constituted, displayed in the campus of the institute and hoisted on the website of institute?

(Yes / No) **YES**

NAME AND ADDRESS OF THE MEMBERS OF THE COMMITTEE FOR SC/ST							
S.No	Name	Position	Qualification	Present Professional position / Occupation	Telephone Numbers	E-mail	Address
01.	Dr. (Mrs.) Sushma Aggarwal	Chairperson	M. Pharm. Ph.D	Associate Professor	9868096578	Aggarwalsushma2k10@gmail.com	316,Rishi Nagar,Rani Bagh, Shakur Basti,Delhi
02.	Dr. Arun Mittal	Member	M. Pharm. Ph.D	Assistant Professor	9354806431	Mittalarun07@rediffmail.com	152/21, Panhsheel Colony,Sonepat,Haryana
03.	Mrs. Ruby Rohilla	Member	M. Pharm.	Assistant Professor	9354220346	rohillaruby@yahoo.co.in	C-482, Millenium Appartment,Sector-18,Rohini,Delhi
04.	Mrs. Rucheta	Member	M. Pharm.	Assistant Professor	9896530373	ruchitaohlan@gmail.com	1568 Sector-2, Rohtak, Haryana

PART E– STAFF STATUS

NAME OF THE PRINCIPAL									
Stamp Size Photo	Date of Birth & Age	Qualification with Class obtained starting from the highest	Corresponding Specialization	Date of Joining	Scale of Pay	Present Basic Pay	Total emoluments	Aadhaar number	Signature
DR. SARoj Jain	04/03/1960 58 years	PH.D	Pharmaceutical Sciences	09/04/2018	37400-67000	37400	50000	471441988772	
		M.Pharm	Pharmaceutics						
		B.Pharm	Pharmacy						

Signature of the Principal/ Head of the Institution

PRINCIPAL - EXPERIENCE					
Teaching			Industry		
Institution	Position	Years	Institution	Position	Years
Hindu College of Pharmacy	Associate Professor	22 Years	-	-	-
SBCST, Holambi Khurd, Delhi	Principal	3 Years	-	-	-
NIPT Nangloi, New Delhi	Lecturer	1 Year	-	-	-
MSIPT, Janakpuri, New Delhi	Lecturer	3 Years	-	-	-

Student Staff Ratio: 20:1

(Required ratio --- Theory → 60:1 and Practicals → 20:1)

If more than 20 students in a batch 2 staff members to be present

Item	Qualification Required	Qualification of the staff appointed	Total Required	Total Available	Shortfall	Remarks
Teaching staff (for 60 students)						
HOD(s)	M. Pharm.	M.Pharm	01	1		
Sr. Lecturer(s)	M. Pharm.	M.Pharm	01	1		
Lecturer(s)	M. Pharm.	M.Pharm	04	4		
TPO	B. Tech. / B. Pharm	M.Pharm	01	1		
Technical supporting staff						
Laboratory Technician	D. Pharm	D.Pharm	02	2		
Laboratory Assistant/Attendant	SSLC/10+2	10+2	04	4		
Library staff						
Librarian/ Asstt. Librarian	B. Lib/D. Lib	D.Lib	01	01		
Library attendant	10+ 2 /SSLC	10+2	01	01		
Office staff						
Office Superintendent	Graduation	Graduation	01	01		
Accountant/Assistant	Graduation	Graduation	01	01		
Sr. Stenographer/ PA to Principal	Graduation	Graduation	01	01		
Clerk-cum-Computer Operator	10+2 with computer training	Graduation	01	01		
Other supporting staff						
Store Keeper	D. Pharm	D.Pharm	01	01		
Driver	Valid driving		01			

Signature of the Principal/ Head of the Institution

	License				
Electrician	Diploma/ITI	Diploma	01	01	
Gardeners	---		01	01	
Watchman/ Chowkidar	---		02	02	
Peons	SSLC		02	02	
Cleaning personnel	---		04	04	

TEACHING FACULTY - QUALIFICATION											
Name of the Faculty Member with Stamp Size Photo	Designation	Department	Qualification with Class obtained starting from the highest	Corresponding Specialization	Date of Birth & Age	Date of Joining	Scale of Pay	Present Basic Pay	Total emoluments	Aadhaar number	Signature
Dr. Bharat Bhushan	H.O.D	Pharma. chemistry	Ph.D	Pharmaceutical Science	24/09/1972 44 Years	20/11/03	6 th	34220	48961	967632305436	
			M.Pharm	Pham. Chem.							
			B.Pharm	Pharmacy							
Mr. Parveen Goyal	Assistant Professor	Pharmacology	M.Pharm	Pharmacology	18/03/1982 36 years	24/08/2007	6 th	31450	45221	442329314475	
			B.Pharm	Pharmacy							
Mrs. Preeti Garg	Asst. Prof.	Pharmacognosy	M.Pharm	Pharmacognosy	16/09/1985 31 years	17/9/12	6 th	21600	22598	911743825075	
			B.Pharm	Pharmacy							

Signature of the Principal/ Head of the Institution

Mr. Sangeet Kumar Sharma	Asst. Prof.	Pharmaceutics	M.Pharm	Pharmaceutics	14/11/1989 29 years	16/02/2016	6th	18600	19484	580388507237
			B.Pharm	Pharmacy						
Ms. Shilpa jain	Asst. Prof.	Pharm. chemistry	M.Pharm	Pham. Chem.	11/12/1989 29 years	01/02/2016	6th	18600	19484	498208573834
			B.Pharm	Pharmacy						
Mrs. Jyoti	Asst. Prof.	Pharmacognosy	M.Pharm	Pharmacognosy	14/01/1986 31 years	24/08/16	6th	21600	22598	763228838375
			B.Pharm	Pharmacy						
Mr. Naveen	Asst. Prof.	Pharmaceutics	M.Pharm	Pharmaceutics	07/04/1990 28 years	18/10/2016	6th	18600	19484	826256976916
			B.pharma	pharmacy						

NOTE: Faculty Cadre Qualifications and pay scales shall be as per Haryana Government / AICTE.

Signature of the Principal/ Head of the Institution

TECHNICAL SUPPORTING STAFF													
S. No	Name of the Staff	Department	Laboratory	Designation	Qualification	Previous Experience	Date of Birth & Age	Date of Joining	Scale of Pay	Present Basic Pay	Total emoluments	Aadhaar number	Signature
1	Suraj Pal	Pharmacy	Administrative	Librarian	M.A., D.L.Ib	28 years	04/02/1964 54 years	04/10/1982	VI th	8640	18149	446769839581	
2	Anand Singh	Pharmacy	Pharmaceutics	Lab Attendant	10 th	26 Years	15/04/1962	13/05/88	VI th	9880	20470	360816614392	
3	Narender Kumar	Pharmacy	Biochemistry	Lab Attendant	10 th	33 Years	14/05/1964	25/02/83	VI th	8260	17377	552280253706	
4	Kalawati	Pharmacy	Pharmacology	Lab Attendant	10 th	16 Years	25/07/1967	10/12/00	VI th	5520	11617	365023202600	
5	Mrs. Babbli	Pharmacy	Pharmaceutics	Lab Attendant	10 th	3 years	8/04/1974	01/08/2013	VI th	8600	8600	241655653887	
6	Mrs. Kavita	Pharmacy	Pharmacognosy	Lab Attendant	12 th	1 years	17/11/1981 36 years	01/10/2016	VI th	8600	8600	743976274809	
7	Om Pati	Pharmacy	Administrative	Cleaning personnel	Illiterate	27 years	15/01/1964 52 years	08/09/1988	6 th	7790	16292	466168703888	

Signature of the Principal/ Head of the Institution

MINISTERIAL STAFF												
S. No	Name of the Staff	Place of Work	Designation	Qualification	Previous Experience	Date of Birth & Age	Date of Joining	Scale of Pay	Present Basic Pay	Total emoluments	Aadhaar number	Signature
1.	Sh. Ashok Kumar	Administrative Office	Office Superintendent Cum Accountant	B.Com	25 Years	07/03/1958 58 years	09/04/2016	6 th	20000	20000	216806246275	
2.	Sh. Dinesh Sharma	Administrative Office	Clerk	12 th	33 Years	08/01/1959 57 years	01/02/2017	6 th	10000	10000	436604901334	
3.	Sh. Keshav Prasad	Principal Office	Peon	Illiterate	20 years	25/05/1968 48 years	01/08/1990	6 th	7960	16637	486722231240	
4.	Sh. Mohd. Rafiq	Administrative Office	Peon	Illiterate	34 years	10/11/1963 53 years	16/06/1980	6 th	7910	16536	892000992238	

Signature of the Principal/ Head of the Institution

PART F – INFRASTRUCTURAL FACILITIES

Particulars	Number of rooms required	Minimum Carpet Area required	Carpet Area available	Shortfall
I	II	III	IV	V
Lecture Room - 1	01	90 sqm	90 sqm	
Lecture Room - 2	01	90 sqm	90 sqm	
Total no. of Labs for Diploma Pharmacy Course Preparation Room for each lab (One room can be shared by two labs, if it is in between two labs)	05	60 Sqm x n (n=05) (each including a preparation room of minimum 10 sqm)	75 sqm x 5= 375 sqm	
i. Pharmaceutics Laboratory	01	60 sqm	75 sqm	
ii. Pharmaceutical Chemistry Laboratory	01	60 sqm	75 sqm	
iii. Physiology and Pharmacology Laboratory	01	60 sqm	75 sqm	
iv. Pharmacy Practice Laboratory	01	60 sqm	75 sqm	
v. Pharmacognosy Laboratory	01	60 sqm	75 sqm	
Animal House Whether computer simulated software are available in lieu of animal house (Yes/No)	01	75 sq.mts/ Computer Simulated Software	110 sqm	
Machine Room	01	100 sqm	120 sqm	
Museum	01	30 sqm	50 sqm	
Aseptic Room	01	25 sqm	30 sqm	
Store Room – I	01	20 sqm	45 sqm	
Store Room – II (For Inflammable chemicals)	01	20 sqm	45 sqm	
Herbal Garden (Desirable)		Adequate number of Medicinal plants	Adequate	
Library	01	150 sqm	154 sqm	
Seminar Hall/ Multipurpose Hall (02 Multimedia projector be made available)	01	132 sqm	132 sqm	
Language laboratory	01	132 sqm	132 sqm	

*of the total number of class rooms required at least 01 shall be a smart class room per department.

Signature of the Principal/ Head of the Institution

COMPUTERS, SOFTWARE, INTERNET AND PRINTERS						
Program	Number of PCs/ Laptops to students ratio (Min 20 PCs)	Legal System Software	Legal Application Software	LAN and Internet	Mail Server and Client	Printers including Color Printer (% of total number of PCs/ Laptops)
Pharmacy (Computer Centre of minimum 75 sqm be made available)	1:8 20	01 01	10 10	All All	Desired --	5% 5 printer
NOTE:						
<ol style="list-style-type: none"> At least 4 Mbps Wi-Fi connectivity at 4 or 5 hotspots shall be made available. Library, Administrative offices and Faculty members shall be provided with exclusive computing facilities along with LAN and Internet. This shall be considered as over and above the requirement meant for PCs to student's ratio. Every department shall have separate computer Laboratory with at least 20 computers. A centralized computer Laboratory with at least 100 computers. Central Xeroxing facility for students shall be made available. 						

ADMINISTRATIVE AREA			
Principal room	01	30 sqm	39 sqm
Board room	01	20 sqm	87 sqm
Main office	01		01
	Campus having one program	150 sqm	154 sqm
	Campus having more than one program	300 sqm	-
Cabins for HOD	01	10 sqm	30 sqm
Faculty rooms	-	30 sqm (subject to minimum 5 sqm for each faculty member)	54 sqm
Central stores	01	30 sqm	45 sqm
Maintenance Room	01	10 sqm	30 sqm
Security Room	01	10 sqm	10 sqm
Housekeeping Room	01	10 sqm	15 sqm
Pantry for staff (Desirable)	01	10 sqm	13 sqm
Examination control office (Confidential Room)	01	40 sqm	40 sqm

Signature of the Principal/ Head of the Institution

Placement office	01	30 sqm	39 sqm	
------------------	----	--------	---------------	--

AMENITIES				
Toilets (Ladies & Gents)	01	150 sqm	155 sqm	
Toilets for physically challenged	01	---		
Girls Common Room	01	75 sqm	75 sqm	
Boys Common Room	01	75 sqm	75 sqm	
Canteen/cafeteria (Desirable)	01	150 sqm	150 sqm	
First aid-cum-sick room	01	10 sqm	14 sqm	
Drinking water facility (water cooler) essential	01	--	Available	
Playground	-	Available/Not Available	Available	

PART G – EQUIPMENT AND APPARATUS

Laboratory wise List of Minimum equipments required for D. Pharm

PHARMACEUTICS

Sr. No.	Name	Minimum required Nos.	Available Nos.	Working Yes/No	Remarks
1.	Continuous Hot Extraction Equipment	05	05	Yes	Nil
2.	Conical Percolator	05	05	Yes	Nil
3.	Tincture Press	01	01	Yes	Nil
4.	Hand Grinding Mill	01	01	Yes	Nil
5.	Disintegrator	01	01	Yes	Nil
6.	Ball mill	01	01	Yes	Nil
7.	Hand operated Tablet machine	01	01	Yes	Nil
8.	Tablet Coating Pan unit with hot air blower laboratory size	01	01	Yes	Nil
9.	Polishing pan laboratory size	01	01	Yes	Nil
10.	Monsanto's hardness tester	01	01	Yes	Nil
11.	Pfizer type hardness tester	01	01	Yes	Nil
12.	Tablet disintegration test apparatus IP	01	01	Yes	Nil
13.	Tablet dissolution test apparatus IP	01	01	Yes	Nil
14.	Granulating sieve set	10	10	Yes	Nil
15.	Tablet counter – small size	05	05	Yes	Nil
16.	Friability tester	01	01	Yes	Nil
17.	Collapsible tube – Filling and sealing equipment	01	01	Yes	Nil
18.	Capsule filling machine – Lab size	01	01	Yes	Nil
19.	Digital balance	01	01	Yes	Nil
20.	Distillation unit for distilled water	02	02	Yes	Nil
21.	Deionisation unit	01	01	Yes	Nil
22.	Glass distillation unit for water for	01	01	Yes	Nil

Signature of the Principal/ Head of the Institution

	injection				
23.	Ampoule washing machine	01	01	Yes	Nil
24.	Ampoule filling and sealing machine	01	01	Yes	Nil
25.	Sintered glass filters for bacterial proof filtration(four different grades)	Adequate	Adequate	Yes	Nil
26.	Millipore filter (3 grades)	Adequate	Adequate	Yes	Nil
27.	Autoclave	01	01	Yes	Nil
28.	Hot air sterilizer	01	01	Yes	Nil
29.	Incubator	01	01	Yes	Nil
30.	Aseptic cabinet	01	01	Yes	Nil
31.	Ampoule clarity test equipment	01	01	Yes	Nil
32.	Blender	01	01	Yes	Nil
33.	Sieves set (Pharmacopoeial standard)	02	02	Yes	Nil
34.	Lab Centrifuge	01	01	Yes	Nil
35.	Ointment slab	Adequate	Adequate	Yes	Nil
36.	Ointment spatula	Adequate	Adequate	Yes	Nil
37.	Pestle and mortar porcelain	Adequate	Adequate	Yes	Nil
38.	Pestle and mortar glass	Adequate	Adequate	Yes	Nil
39.	Suppository moulds of three sizes	Adequate	Adequate	Yes	Nil
40.	Refrigerator	01	01	Yes	Nil

NOTE: Adequate numbers of glassware commonly used in the laboratory should be provided in each laboratory and the department.

PHARMACEUTICAL CHEMISTRY

Sr. No.	Name	Minimum required Nos.	Available Nos.	Working Yes/No	Remarks
1.	Refractometer	01	1	Yes	Nil
2.	Polarimeter	01	1	Yes	Nil
3.	Photoelectric colorimeter	01	1	Yes	Nil
4.	pH meter	01	1	Yes	Nil
5.	Atomic model set	02	2	Yes	Nil
6.	Electronic balance	01	1	Yes	Nil
7.	Periodic table chart	Adequate	Adequate	Yes	Nil

NOTE: Adequate numbers of glassware commonly used in the laboratory should be provided in each laboratory and the department.

PHYSIOLOGY & PHARMACOLOGY LABORATORY

Sr. No.	Name	Minimum required Nos.	Available Nos.	Working Yes/No	Remarks
1.	Haemoglobinometer	20	20	Yes	Nil
2.	Haemocytometer	10	10	Yes	Nil

Signature of the Principal/ Head of the Institution

3.	Student's organ bath	1	1	Yes	Nil
4.	Sherington's rotating drum	1	1	Yes	Nil
5.	Frog board	Adequate	Adequate	Yes	Nil
6.	Tray (dissecting)	Adequate	Adequate	Yes	Nil
7.	Frontal writing lever	Adequate	Adequate	Yes	Nil
8.	Aeration tube	Adequate	Adequate	Yes	Nil
9.	Telethermometer	1	1	Yes	Nil
10.	Pole climbing apparatus	1	1	Yes	Nil
11.	Histamine chamber	1	1	Yes	Nil
12.	Simple lever	Adequate	Adequate	Yes	Nil
13.	Staring heart lever	Adequate	Adequate	Yes	Nil
14.	Aerator	Adequate	Adequate	Yes	Nil
15.	Histological Slides	Adequate	Adequate	Yes	Nil
16.	Sphygmomanometer (B.P. apparatus)	5	5	Yes	Nil
17.	Stethoscope	5	5	Yes	Nil
18.	First aid equipment	Adequate	Adequate	Yes	Nil
19.	Contraceptive device	Adequate	Adequate	Yes	Nil
20.	Dissecting (surgical) instruments	Adequate	Adequate	Yes	Nil
21.	Balance for weighing small Animals	1	1	Yes	Nil
22.	Kymograph paper	Adequate	Adequate	Yes	Nil
23.	Actophotometer	1	1	Yes	Nil
24.	Analgesiometer	1	1	Yes	Nil
25.	Thermometer	Adequate	Adequate	Yes	Nil
26.	Plastic animal cage	Adequate	Adequate	Yes	Nil
27.	Double unit organ bath with thermostat	1	1	Yes	Nil
28.	Refrigerator	1	1	Yes	Nil
29.	Single pan balance	1	1	Yes	Nil
30.	Charts	Adequate	Adequate	Yes	Nil
31.	Human skeleton	1	1	Yes	Nil
32.	Anatomical specimen (Heart, brain, eye, ear, reproductive system etc.,)	1 set	1 set	Yes	Nil
33.	Electro-convulsiometer	1	1	Yes	Nil
34.	Stop watch	Adequate	Adequate	Yes	Nil
35.	Clamp, boss heads, screw clips	Adequate	Adequate	Yes	Nil
36.	Syme's Cannula	Adequate	Adequate	Yes	Nil

NOTE: Adequate numbers of glassware commonly used in the laboratory should be provided in each laboratory and the department.

Signature of the Principal/ Head of the Institution

PHARMCOGNOSY LABORATORY

Sr. No.	Name	Minimum required Nos.	Available Nos.	Working Yes/No	Remarks
1.	Projection Microscope	01	01	Yes	Nil
2.	Charts (different types)	Adequate	Adequate	Yes	Nil
3.	Models (different types)	Adequate	Adequate	Yes	Nil
4.	Permanent Slides	Adequate	Adequate	Yes	Nil
5.	Slides and Cover Slips	Adequate	Adequate	Yes	Nil

NOTE: Adequate numbers of glassware commonly used in the laboratory should be provided in each laboratory and the department.

PHARMACY PRACTICE LABORATORY

Sr. No.	Name	Minimum required Nos.	Available Nos.	Working Yes/No	Remarks
1.	Colorimeter	2	2	Yes	Nil
2.	Microscope	Adequate	Adequate	Yes	Nil
3.	Permanent slides (skin, kidney, pancreas, smooth muscle, liver etc.,)	Adequate	Adequate	Yes	Nil
4.	Watch glass	Adequate	Adequate	Yes	Nil
5.	Centrifuge	1	1	Yes	Nil
6.	Biochemical reagents for analysis of normal and pathological constituents in urine and blood facilities	Adequate	Adequate	Yes	Nil
7.	Filtration equipment	2	2	Yes	Nil
8.	Filling Machine	1	1	Yes	Nil
9.	Sealing Machine	1	1	Yes	Nil
10.	Autoclave sterilizer	1	1	Yes	Nil
11.	Membrane filter	1 Unit	1 Unit	Yes	Nil
12.	Sintered glass funnel with complete filtering assemble	Adequate	Adequate	Yes	Nil
13.	Small disposable membrane filter for IV admixture filtration	Adequate	Adequate	Yes	Nil
14.	Laminar air flow bench	1	1	Yes	Nil
15.	Vacuum pump	1	1	Yes	Nil
16.	Oven	1	1	Yes	Nil
17.	Surgical dressing	Adequate	Adequate	Yes	Nil
18.	Incubator	1	1	Yes	Nil
19.	PH meter	1	1	Yes	Nil
20.	Disintegration test apparatus	1	1	Yes	Nil
21.	Hardness tester	1	1	Yes	Nil
22.	Centrifuge	1	1	Yes	Nil
23.	Magnetic stirrer	1	1	Yes	Nil
24.	Thermostatic bath	1	1	Yes	Nil

Signature of the Principal/ Head of the Institution

NOTE: Adequate numbers of glassware commonly used in the laboratory should be provided in each laboratory and the department.

MUSEUM

Every Institution shall maintain a museum of crude drugs, herbarium sheets, botanical specimens of the drugs, and plants, mentioned in the course in addition the following are recommended.

Sr. No.	Requirement Prescribed by PCI	Available/Not Available	Remarks
1.	Colored slides of medicine plants.	Available	Nil
2.	Display of popular patent medicines, and	Available	Nil
3.	Containers of common usage in medicines.	Available	Nil

Basic amenities to be provided in all the laboratories

Sr. No.	Amenities required	Available/Not Available	Remarks
1.	All the Laboratories should be well lit & ventilated	Available	Nil
2.	All Laboratories should be provided with basic amenities and services like exhaust fans and fume chamber to reduce the pollution wherever necessary.	Available	Nil
3.	The workbenches should be smooth and easily cleanable preferably made of non -absorbent material.	Available	Nil
4.	The water taps should be non-leaking and directly installed on sinks. Drainage should be efficient.	Available	Nil
5.	Balance room should be attached to the concerned laboratories.	Available	Nil
6.	Fire extinguishers shall be provided inside and outside the laboratory.	Available	Nil
7.	Flooring of the lab shall be non-skid and non-static.	Available	Nil
8.	Standard Operating Procedure (S.O.P.) for all the equipment and system must be prepared and properly displayed near the respective machine.	Available	Nil
9.	All the electrically operated machinery should be properly earthed and bonded.	Available	Nil

Signature of the Principal/ Head of the Institution

PART H – LIBRARY BOOKS AND PERIODICALS

The minimum norms for the initial stock of books, yearly addition of the books and the number of journals to be subscribed are as given below:

Sr. No.	Item	Titles (No)	Minimum Volumes (No)	Available		Remarks
				Titles	Numbers	
1.	Number of books	75	750 adequate coverage of a large number of standard text books and titles in all disciplines of pharmacy	526	12546	
2.	Annual addition of books		75 books per year		120	
3.	Periodicals Hard copies / online		06 National Journals Indian Journal of Pharmaceutical Sciences Indian Journal of Pharmaceutical Education and Research Journal of Hospital Pharmacy Indian Journal of Pharmacology CIMS/ MIMS Indian Journal of Experimental Biology	Available Available Available Available Available		
4.	Library Timings	09.00 a.m to 04.30 p.m				

Subject wise Classification of Books:

Sr. No.	Subject	Available		Remarks
		Titles	Numbers	
1.	Pharmaceutics – I	45	1220	
2.	Pharmaceutical Chemistry – I	41	895	
3.	Pharmacognosy	40	1000	
4.	Biochemistry and Clinical Pathology	48	1190	
5.	Human Anatomy and Physiology	41	1201	
6.	Health Education and Community Pharmacy	45	1160	
7.	Pharmaceutics – II	45	1070	
8.	Pharmaceutical Chemistry – II	41	1150	
9.	Pharmacology and Toxicology	45	1060	
10.	Pharmaceutical Jurisprudence	45	1155	
11.	Drug Store and Business	45	1235	

Signature of the Principal/ Head of the Institution

	Management		
12.	Hospital and Clinical Pharmacy	45	1230

ESSENTIAL AND DESIRABLE REQUIREMENTS AS PER AICTE APH 2018-19			
Sr. No	Description	Availability [YES / NO]	Details to be provided. [Number, if so required]
Essential Requirements			
1.	Standalone Language Laboratory	YES	
2.	Potable Water supply and outlets for drinking water at strategic locations	YES	
3.	Electric supply	YES	
4.	Sewage Disposal system	YES	
5.	Telephone	YES	
6.	Vehicle parking	YES	
7.	Display of information submitted to AICTE (including the accreditation status and Board of Governors) along with mandatory disclosures in the Web site of the Institution.	YES	
8.	Copies of AICTE approvals (LoA and EoA of subsequent years) obtained since inception of the Institution till date shall be placed in the web site of the Institution	YES	
9.	Digital payment for all financial transactions as per MHRD directives	YES	
10.	Provision to watch MOOCS courses through Swayam	YES	
11.	Display board within the premises as well as in the web site of the of Institution indicating the Chairman / President of the Trust of the institute, faculty available, facilities offered / available at the institute and feedback facility of students	YES	
12.	Implementation of Unnat Bharat Abhiyan	YES	
13.	Barrier Free Built Environment for disabled and elderly persons including availability of specially designed toilets for ladies and gents separately (as per Chapter V of Approval Process Handbook 2018-19).	YES	
14.	Safety and Security measures in the Campus (as per Chapter V of Approval Process Handbook 2018-19 and Safety Guidelines issued by Department of Technical Education, Haryana)	YES	

Signature of the Principal/ Head of the Institution

15.	Safety provisions including fire and other calamities (Refer Annexures 8 and 9 of Approval Process Handbook 2018-19)	YES	
16.	Implementing Food Safety and Standards Act, 2006 in the Institution	YES	
17.	General Insurance provided for assets against fire, burglary and other calamities	YES	
18.	All weather approach road suitable for use by Motor vehicle- Motorized Road	YES	
19.	General Notice Board and Departmental Notice Boards	YES	
20.	First aid, Medical and Counseling Facilities	YES	
21.	Appointment of Student Counselor	YES	
22.	Group Insurance to be provided for the employees	YES	
23.	Insurance for students	YES	
24.	Institution-Industry Cell	YES	
25.	Placement Cell	YES	
26.	Applied for membership of National Digital Library	YES	
27.	Strong Room [Storing QPs & ASs]	YES	
28.	Security arrangement [Day / Night]	YES	
29.	Sufficient halls for Examination	YES	
Desirable Requirements			
30.	Implementation of the schemes announced by MHRD	YES	
31.	Offering of Skill development Courses approved by the Council	YES	
32.	Participation in the National Institutional Ranking Framework (NIRF)	NO	
33.	Fabrication facility Laboratory (FABLAB)/ Tinkering Laboratory/ Innovation Laboratory	NO	
34.	Backup Electric Supply	YES	
35.	Availability of at least ONE Smart Classroom per Department	NO	
36.	Rain Water Harvesting and installation of grid connected solar rooftops/ Power Systems	NO	
37.	Waste management and environment improvement measures to ensure a sustainable Green Campus	YES	
38.	Public announcement system at strategic locations for general announcements/ paging and announcements in emergency.	YES	

Signature of the Principal/ Head of the Institution

39.	Enterprise Resource Planning (ERP) Software for Student-Institution-Parent interaction	YES	
40.	Transport	NO	
41.	Post, Banking Facility/ ATM	YES	
42.	CCTV Security System	YES	
43.	LCD (or similar) projectors in classrooms	YES	
44.	Staff Quarters	YES	
45.	Display of Courses and "Approved Intake" in the Institution at the entrance of the Institution. Courses taken through duly recognized MOOCs shall be used as Supplementary Courses.	YES	
46.	Implementation of Unnat Bharat Abhiyan/ Saansad Adarsh Gram Yojana (SAGY)	NO	
47.	Implementation of Startup Policy	NO	
48.	Intellectual Property Right Cell	YES	
49.	Availability of quality sanitary napkins through sanitary napkin vending machines and ensuring safe and environment friendly disposal of used sanitary napkin through sanitary napkin incinerator	NO	

Signature of the Principal/ Head of the Institution

PART I – FINANCIAL & PHYSICAL RESOURCES

Budgeted Expenditure for the year 2017-18

Expenditure Heads	Budget (In lakhs)	Actual Expenditure	Shortfall if any
I. Academic Buildings: - Construction - Maintenance Expenses	150000	132156	
II. Laboratories/Computing Centre - New Equipment - Furniture - Operation & Maintenance	340000	170464 144412	
III. Salary - Salary of Teaching Staff - Salary of Non-Teaching Staff	14000000	10558698 2825812	
IV. Faculty/Staff Development (Seminars/Workshops/Incentive Schemes/Training/Higher Studies)	50000	-	
V. Library - Books - Journals ,e-journals - E-library	130000	53501 56700	
VI. Services - Administration/Transport/Hostels/Canteen/Security/Water/Electricity/P&T: - Hostel Maintenance - Landscaping - Internet facility	1800000	1550632 33897	
VII. Students Activities - Extracurricular/Co-curricular/ Sports/Cultural /extra classes	40000	-	
VIII. Medical Expenses -Full time or otherwise	10000	-	
IX. Any Other, please specify	-	-	

Latest Balance Sheet of the Society certified from CA is to be attached. **(Annexure -XI)**

Signature of the Principal/ Head of the Institution

PART J – STUDENT RELATED INFORMATION

Academic Performance of Last three Years (Attach Annexure if required)

S. No.	Course	Year	Sanctioned intake	No. of students admitted	Number of students Appeared in Board Exams	Students Passed	Passed with 1 st Division	Pass Percentage
					A	Number (B)		(B/A)*100
1.	D.Pharmacy 1 st year	1 st year	60	60	60	34	29	57%
		2 nd year	60	60	59	31	27	52%
		3 rd year	60	60	58	36	31	62%
2.	D.Pharmacy 2 nd year	1 st year	60	64	64	35	32	54%
		2 nd year	60	39	39	31	28	79%
		3 rd year	60	48	48	27	24	56%

Up keep of Attendance Record of Students

S. No.	Course / with year/ Semester	Hours of teaching from start of session	Total students on roll	Number of students				Remarks
				Above 75%	Above 70%	Above 65%	Above 60%	
1.	D.Pharmacy 1 st year	780 (407 Th +373 pr.)	57	57	-	-	-	-
2.	D.Pharmacy 2 nd year	736 (457Th +279 pr.)	48	48	-	-	-	-

Signature of the Principal/ Head of the Institution

Details of classes conducted for D. Pharm 1st Year & 2nd Year

Class / Subject	Theory		Practicals				Remarks
	Prescribed No of Hours	No of Hours Conducted	Prescribed No of Hours	No of Hours Conducted	Prescribed No of classes	No of classes Conducted	
D. Pharm 1st Year							
Pharmaceutics – I	75	75	100	100	25	25	
Pharmaceutical Chemistry – I	75	75	75	75	25	25	
Pharmacognosy	75	76	75	75	25	25	
Biochemistry and Clinical Pathology	50	51	75	75	25	25	
Human Anatomy and Physiology	75	76	50	50	25	25	
Health Education and Community Pharmacy	50	51	---	-	---	-	
D. Pharm 2nd Year							
Pharmaceutics – II	75	76	100	100	25	25	
Pharmaceutical Chemistry – II	100	100	75	75	25	25	
Pharmacology and Toxicology	75	75	50	50	25	25	
Pharmaceutical Jurisprudence	50	50	---	-	---	-	
Drug Store and Business Management	75	75	---	-	---	-	
Hospital and Clinical Pharmacy	75	76	50	50	25	25	

Signature of the Principal/ Head of the Institution

Details:

- i. Merit position/toppers branch wise in the HSBTE Exams, if any. **NIL**
- ii. Awards awarded by the Polytechnic to the academic toppers of the Polytechnic. **NIL**
- iii. Steps taken for improving the academic results. **Extra classes have been conducted**
- iv. Conduct of extra classes for weak/ needy students (Please attach copy of time table also). **YES**
- v. Total no. of working days observed in Semester (Please attach copy of time table also).
(Annexure -XII)
 1. **Date of Commencement of session: 17/08/2017**
 2. **Vacation: Summer: 01/06/2017 to 30/06/2017**
Winter: 23/12/2017 to 04/01/2018
 3. **Total number of working days: 185**
- vi. Whether Alumni association is formed or not. **YES**
- vii. Efforts made for quality teaching/ improving pedagogy/ personality development & improvement in Communication Skill of students. **Extension Lectures by eminent persons are arranged on regular basis in Language Lab.**
- viii. Steps taken for improving academic ambiance of the Polytechnic like land scaping, horticulture, tree plantation etc. **Flower beds & Grass lawns are maintained Herbal Garden & Tree plantation.**
- ix. Utilization of student fund for student welfare activities. **Educational Tour, Extension lectures, Sports meet, Purchase of books for Book Bank.**
- x. Teaching-Learning process:
 - a. Whether Academic Calendar implemented? (Yes / No) **Yes**
 - b. Whether Teaching Aids used? (Yes / No) **Yes**
 - c. Whether Student Feedback implemented? (Yes / No) **Yes**
 - d. Any new innovation/ practice / technique adopted in teaching? (Yes / No) **Yes**
 - e. Whether Teacher's Diary maintained? (Yes / No) **Yes**

Industry Institution Interaction & Placements**(a) Mention the following details if any.**

- i. Details of industrial tours/visits/ seminar etc. organized in the previous academic session: **Visit to various Pharmaceutical industries regularly.**
- ii. Consultancy : **NIL**
- iii. Industrial Project Work : **Compulsory 500 hours training for all the students in Govt. Hospitals and Dispensaries.**
- iv. Seminars/Conferences/Lectures with industry partnership : **Organized 2 Seminars.**

(b) Student's Placement:

- i. Whether training and placement cell has been established? **Yes**
- ii. Name of the Training and Placement Officer : **Mr. Rahul Sharma**
- iii. Qualification and Experience of Training and Placement Officer : **M.Pharm, 12 Years**
- iv. Number of companies which visited the Institute during the last three years for campus interviews (Please supply the list of companies) & efforts made for improving Industrial Institution Interaction. **05 Companies (Religare, Guardian Pharmacy, Troiko Pharma, Fortis Healrhcare, Sceptre Medicare).**
- v. Number of extension lectures delivered by outside experts during the last three years : 10
- vi. Course wise number of students placed during the last 3 years:

Signature of the Principal/ Head of the Institution

Course	No. of Eligible Students	No. of Students Placed	Percentage
2015(44)	44	31	70.4%
2016(39)	39	20	51.2%
2017(48)	48	22	45.8%

Extra Curricular Activities

Brief account of the activities/ achievements of the Institute during the previous year:

- i. Games and sports : **Sports meets organized annually. Facility for Cricket, Table Tennis, Carom, Chess, Football, Badminton, Volley Ball available.**
- ii. Debates/ Paper presentation / Quiz Competitions etc. : **Quiz Competitions, Poster Competition & Debates organized during Pharmacy Week Celebrations.**
- iii. Cultural activities : **Organized**
- iv. NCC/NSS : **Not Available**
- v. Students help desk : **Available**
- vi. Any other : **NO**

PART K – FACULTY DEVELOPMENT INITIATIVES

- i. Number of faculty sponsored by the institute since its inception to till date for improvement of academic qualification teaching skills etc. : **05**
- ii. Number of faculty sponsored to attend training conference and other professional meeting within and outside the country and the total amount spent for this purpose by the Institute/ Trust/ Society. : **15**
- iii. Number of faculty sponsored for industrial training. : **01**
- iv. Does the institute possess any faculty development plan, if so give the details. : **Faculty is trained in sophisticated equipments in the college during vacations.**

PART L – OTHERS

1. Please state whether the applicant is running and / or managing any other technical / professional institution which is approved in the premises on sharing basis. If so, please give the name of the programs / courses being conducted. **NO**
2. Whether the applicant has any Court Case in respect of violation of provisions of State Govt. / UGC or that of any other statutory body including AICTE / NCHMCT / PCI. **NO**
3. Has the institute ever been served show cause notice by the Board for indulging in malpractices in conduct of Board examination? If Yes, Please mention the details and its present status. **NO**
4. Has the institute ever been served show cause notice by the DTE / AICTE / PCI / NCHMCT / HSBTE for indulging in malpractices / violation of rules, etc? If Yes, Please mention the details and its present status. **NO**
5. Please submit status of compliance in respect of various conditions / guidelines as per latest AICTE approval Letter. **ALL Guidelines followed**
6. Please submit status of compliance in respect of Grievance Redressal Committee for students as notified by AICTE. **Grievance Redressal Committee Constituted**
7. Please submit status of compliance in respect of various conditions / guidelines as per latest DTE / State Govt. NOC. **ALL Guidelines followed**
8. Whether any deficiencies were reported by the AICTE during last two years? If Yes, Please submit the compliance of these deficiencies. **No Deficiencies reported**
9. Whether any deficiencies were reported by the DTE / HSBTE during last two years? If Yes, Please submit the compliance of these deficiencies. **No Deficiencies reported**

Signature of the Principal/ Head of the Institution

10. Please describe briefly future plans for improvements in infrastructure / expansion in academic and other activities to fully meet the norms and standards. **Institute is committed to fulfill all the norms of HSBTE/AICTE/PCI.**

Name and Signature of the Principal /
Director of the Institution.

Counter signed by:

(Chairman / President of the Society / Trust / Board)

(Two Members on Society/Trust/Board)

Signature of the Principal/ Head of the Institution

Annexure-A**MEMBER /INDIVIDUAL DETAILS****Details of the Individuals/ members/office bearers of organization**

1. Name.....
2. Father Name.....
3. Designation in the Trust/Society/Mission/Company etc..
.....
4. Permanent Address.....
.....
5. Correspondence Address.....
.....
6. E-Mail ID.....
7. Occupation.....
8. Qualification Details.....
9. Telephone/Mobile Number/FAX Number.....
10. Work place address.....
11. Pan Number.....
12. Aadhar Number.....
13. DIN Number.....

Affix latest passport size photo
--

Note:-Information regarding all the members as per the constitution of the Society/Company/Trust/etc. have to be provided. This is to be filled up by each member separately.

Date:

Place:

(Signature)

Signature of the Principal/ Head of the Institution